EGERTON UNIVERSITY SACCO SOCIETY LIMITED

P.O. Box 178–20115, Egerton
Tel: 0733 999 002 / 0770 999 002
Email: info@egertonuniversitysacco.coop
Website: www.egertonuniversitysacco.coop

REQUEST FOR QUOTATION (RFQ)

PROVISION OF GENERAL INSURANCE SERVICES

RFQ REF: EUSACCO/RFQ/INS/2027

1. INVITATION

Egerton University Sacco Society Limited invites quotations from reputable and licensed insurance companies for the provision of various insurance covers for a period of **one (1) year.**

2. SCHEDULE OF INSURANCE REQUIREMENTS

Interested insurance companies are invited to quote for the following covers:

No.	Description of Insurance Cover
1	Public Liability
2	Theft and Burglary Risk
3	All Risks Cover
4	Money Insurance
5	Money Insurance and Fidelity Guarantee
6	Loan Guard Policy (including Funeral Rider and Members' Loans)
7	Plate Glass
8	WIBA Plus (GPA) – Staff
9	Group Personal Accident (GPA) – Board
10	Staff Mortgage Insurance
11	Fire and Perils
12	Motorcycle – Registration KMDJ 965N
13	Motor Van – Registration KCL 637E

14	Group Life/Group Personal Accident (GPA and WIBA) – Staff and Board

3. GENERAL REQUIREMENTS

Interested firms should:

1. Be duly registered and licensed to provide insurance services in Kenya.
2. Provide a valid insurance licence and Tax Compliance Certificate.
3. Submit a company profile and evidence of relevant experience.
4. Provide details of the proposed insurance covers, limits, terms and exclusions.
5. Demonstrate financial capacity and ability to settle claims promptly.
6. Provide at least three relevant corporate client references.

4. FINANCIAL QUOTATION

Bidders should complete the following price schedule, indicating the total annual premium for each insurance cover.

No.	Description of Insurance Cover	Total Annual Premium (KES)
1	Public Liability	
2	Theft and Burglary Risk	
3	All Risks Cover	
4	Money Insurance	
5	Money Insurance and Fidelity Guarantee	
6	Loan Guard Policy (including Funeral Rider)	
7	Plate Glass	
8	WIBA Plus (GPA) – Staff	
9	GPA – Board	
10	Staff Mortgage Insurance	
11	Fire and Perils	
12	Motorcycle – KMDJ 965N	
13	Motor Van – KCL 637E	
14	Group Life/GPA and WIBA – Staff and Board	
	TOTAL ANNUAL PREMIUM	

Bidders should indicate the applicable cover limits, excesses, exclusions and taxes for each policy.

5. SUBMISSION OF QUOTATIONS

Quotations should be submitted by email to:

procurement@egertonsacco.coop

Deadline: Tuesday, 8th December 2026.

Email subject: **RFQ – PROVISION OF GENERAL INSURANCE SERVICES**

Late submissions will not be considered.

6. EVALUATION

Quotations will be evaluated based on compliance with the requirements, coverage offered, financial stability, claims settlement capacity and premium competitiveness.

The Sacco reserves the right to accept or reject any quotation and is not obligated to accept the lowest-priced quotation.